Architectural project form

2026-09-01 · F-PROJET

Prepare a file before any exterior change.

Prepare

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Workflow

A complete request is reviewed before any confirmation. Gather supporting material before presenting your file to reception.

File contents

Site plan, dimensioned sketch, existing-condition photographs, material sheets and colour descriptions. Identify paths, boundaries and elements to retain.

Review process

1. Gather the documents. 2. Check the file is readable. 3. Present the project to the committee. 4. Answer requests for clarification. 5. Wait for a written response.

What this form does not do

This form authorises no work and replaces no permit or professional review.Check that your file is complete.

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Worksheet

Applicant name

Complete using information.

Home address

Complete using information.

Project type and location

Complete using information.

Dimensions, materials and colours

Complete using information.

Proposed timing

Complete using information.

Documents to prepare: plan, sketch, photos, specifications

Complete using information.

Committee observations

Complete using information.

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