Clubhouse request form

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Plan a gathering at the Érables clubhouse.

Prepare

Plan a gathering at the Érables clubhouse.

Workflow

A complete request is reviewed before any confirmation. Gather supporting material before presenting your file to reception.

Slot and capacity

Four hours for the gathering, an hour for setup and an hour for cleanup. Finish by 7 pm on weekdays and 9 pm on weekends. Seated capacity: 40 people.

Fees

Rental: CAD 250; deposit: CAD 150; total: CAD 400. No payment is expected. The pool is not included in the room request.

Before confirmation

Reception checks availability, gathering needs and planned cleanup. A walkthrough and written confirmation are required before booking.

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Worksheet

Resident name

Complete using information.

Address and email

Complete using information.

Requested date and four-hour slot

Complete using information.

Type of gathering

Complete using information.

Participants — maximum: 40

Complete using information.

Setup and cleanup

Complete using information.

Reception response

Complete using information.

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