# Meeting minutes — February 2025

2025-02-13 · PV-2025-02

Season preparation and shared-space follow-up.

## Meeting and attendees

Meeting on 13 February 2025, 6:30–7:45 pm, at the Érables clubhouse. Present: Camille Desroches, Étienne Moreau, Nora Beaulieu, Julien Dufresne and Sophie Lacombe. The previous minutes are reviewed; no substantive correction is proposed.

## Season preparation

The board reviews equipment inventory. An CAD 390 allocation is recorded within routine maintenance, with no additional draw from the reserve. Nora reconciles this amount with the budget tracker before the next meeting.

## Decisions and actions

Action PV-2025-02-01: Étienne prepares two options for equipment inventory, including timing and access constraints. Action 02: Sophie gathers observations from the six neighbourhoods. Action 03: Julien files the minutes and updates the action register.

## Questions and close

Discussion covers access to documents and coordination of work. Individual requests are directed to reception. Open actions will be reviewed at the next meeting.

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